



## Yip's Chemical Holdings Limited

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 408)

8 January 2026

Dear Registered Shareholder(s),

### Arrangements of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”) and the articles of association of Yip’s Chemical Holdings Limited (the “Company”), this notification sets out the arrangements adopted by the Company in relation to electronic dissemination of corporate communications (the “Website Version”) of the Company (the “Corporate Communication(s)”) to its Shareholders.

Corporate Communication includes any document(s) issued or to be issued by the Company for the information or action of holders of any of the Company’s securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary of financial report; (b) the interim report and, where applicable, its summary of interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form, will be distributed in the following manners:

### ARRANGEMENTS

#### 1. Actionable Corporate Communications Note1

The Company will send the Actionable Corporate Communications in printed form together with a request form for soliciting the functional postal address of shareholders of the Company (the “Shareholder(s)”) to facilitate dissemination of Actionable Corporate Communications in the future.

#### 2. Corporate Communications

The Company will make the Corporate Communications available on its website ([www.yipschemical.com](http://www.yipschemical.com)) and the website of The Stock Exchange of Hong Kong Limited ([www.hkexnews.hk](http://www.hkexnews.hk)) and will only send Corporate Communications in printed form to the Shareholders upon request.

The Company will not send a notice of publication of the Website Version of Corporate Communications to its Shareholders. The Shareholders are encouraged to proactively monitor the availability of all future Corporate Communications on the websites and access the Website Version of Corporate Communications by themselves.

#### 3. Request for Corporate Communications and Actionable Corporate Communications in printed form

For those Shareholders who wish to receive a printed version of all future Corporate Communications and Actionable Corporate Communications or, if for any reason, have difficulty in gaining access to the Company’s website, the Company will, upon receipt of request by reasonable notice in writing or completion of the enclosed Reply Form to the Company’s Branch Share Registrar in Hong Kong, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by sending an email to [is-enquiries@vistra.com](mailto:is-enquiries@vistra.com) from those Shareholders, send future Corporate Communications and/or the relevant Corporate Communications (as the case may be) to such Shareholders in printed form free of charge.

Details of the arrangements (i) for dissemination of Corporate Communications and (ii) for requesting printed copy of Corporate Communications are published under the section “Investor Relations - Announcements & Circulars” in the Company’s website ([www.yipschemical.com](http://www.yipschemical.com)). For any queries in relation to this letter, please call the Company’s branch share registrar in Hong Kong, Tricor Investor Services Limited, at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays, or by sending an email to [is-enquiries@vistra.com](mailto:is-enquiries@vistra.com).

Please note a Shareholder’s request to receive Corporate Communications in printed form will remain valid from the date of the receipt of the request to 31 December of that year unless being revoked or superseded (whichever is earlier). Further request in writing will be required if a Shareholder wishes to continue receiving printed copy of future Corporate Communications and Actionable Corporate Communications.

Yours faithfully,

By order of the Board

**Yip's Chemical Holdings Limited**

**Ip Chi Shing**

*Chairman*

Note1 : Actionable Corporate Communications refer to any Corporate Communications from the Company that seek instructions from its securities holders on how they wish to exercise their rights or make an election as the securities holders of the Company.



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## REPLY FORM

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TO: **Yip's Chemical Holdings Limited**  
(Stock Code: 408)  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre,  
16 Harcourt Road, Hong Kong

I/We would like to receive all future Corporate Communications of the Company in the manner as indicated below and noted that this instruction is valid from the date of the receipt of the request to 31 December of that year unless being revoked or superseded (whichever is earlier) <sup>(Note 8)</sup>:

(Please mark a "✓" in ONLY ONE of the following boxes.)

- in printed form in English version ONLY; or :
- in printed form in Chinese version ONLY; or :
- in both the printed English and Chinese versions.

Full Name: \_\_\_\_\_ (English)

Signature: \_\_\_\_\_

Contact Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Date: \_\_\_\_\_

Notes:

1. Please complete all your details clearly. Any Reply Form that has not been completed clearly or otherwise incorrectly completed will be void at the discretion of the Company.
2. If the Company does not receive the duly completed and signed Reply Form or any response in writing indicating any objection from you, you are deemed to have consented to receive the Website Version of all future Corporate Communications. All future Corporate Communications will be sent out in the manner specified in the Company's letter dated 8 January 2026, and the publication of the Corporate Communications will be sent to you by post at your address as appearing on the register of members maintained by our Hong Kong branch share registrar or at any other address you have provided to us for such purpose.
3. By selecting to receive the Website Version of the Corporate Communications instead of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.
4. If your shares are held in joint names, the Shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.
5. The above instruction will apply to all future Corporate Communications to be sent to you until you notify by reasonable prior notice in writing to the Company's Branch Share Registrar in Hong Kong, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to [is-enquiries@vistra.com](mailto:is-enquiries@vistra.com).
6. You are entitled at any time by reasonable prior notice in writing to the Company to change your choice of means of receipt of future Corporate Communications.
7. For the avoidance of doubt, the Company does not accept any special instructions written on this Reply Form.
8. Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) directors' report, annual accounts together with a copy of the auditor's report and, where applicable, its summary of financial report; (b) interim report and, where applicable, its summary of interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
9. "Actionable Corporate Communications" refer to any Corporate Communications from the Company that seek instructions from its securities holders on how they wish to exercise their rights or make an election as the securities holders of the Company.

### PERSONAL INFORMATION COLLECTION STATEMENT

- (i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
- (ii) Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions.
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the share registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Company (the address stated in note 5 above).

(Please cut along the dotted line)



Please cut the mailing label and stick it on an envelope to return this Reply Form to us.  
**No Postage is necessary if posted in Hong Kong.**

**Mailing Address**

Tricor Investor Services Limited  
卓佳證券登記有限公司  
Freepost No. : 10 GPO  
Hong Kong